

## Field Emergency Response Procedure

1. Render emergency first aid; stabilize/calm the victim. Gather information. Make detailed notes (SOAP notes) regarding:
  - a. The progress of the vital signs
  - b. The circumstances surrounding the incident (i.e. Witnesses)
  - c. Extent of injury
  - d. Steps taken to intervene
2. Call for helicopter- All requests for emergency evacuations **must** be placed through Park Dispatch as **(928) 638-7911** prior to contacting the company's office.
  - a. Using the satellite phone, call **Park Dispatch at (928) 638-7911**
  - b. Give **location** in river mile marker: "This is a Grand Canyon River Trip Emergency at mile\_\_\_\_\_ requesting a helicopter evacuation."
  - c. Nature of **injury** or emergency
  - d. The patient is **critical** or **stable**?
  - e. Patient **weight**
  - f. SAT **phone #**
  - g. **Radio** available?
3. Send a copy of the completed incident report form with the helicopter crew as well as a copy of your SOAP notes if different from incident report.
4. Call and notify the AzRA office of the incident **after** you have contacted the Park and a helicopter is on its way.
5. Assure the injured guest(s)/patient(s) that AzRA personnel will make every effort to take care of their immediate needs after they are flown out. Give them an emergency phone list and tell them who to contact when they get out. Remind them to call collect.